



Incoming Master Criteria for CD and DVD Masters submitted to OEM for replication orders

General Prerequisites:

- A DVD / CD Master must be free of errors that prevent OEM's systems from retrieving 100% of the information contained on the Media Supplied by the Customer.
- Discs supplied as master media must be free of defects including but not limited to scratches, scuffmarks, alphanumeric markings of permanent ink on the data side, etc.
- No master may be labeled with stickers, Ball point pens, or pencils, Masters must be a generic 120 mm or 80 mm round disc. Vanity discs, credit card discs and non-symmetrically shaped discs are not acceptable.
- **Masters are to be labeled / furnished with the following information.**
 - a.) **Title**
 - b.) **Catalog number (if assigned)**
 - c.) **Track listings, the jewel case insert and the case itself are to be labeled with the title and catalog number.**
- Art files must be labeled with the title and catalog number that uniquely identifies the correct master to be used for any given order, and a track listing labeled with the same information as the art media.
- **Please verify that your track listing agrees with description of content on the art files and packaging**
- **DVD-R and CD-R Masters that fall into one or more of the following categories will require the customer to consent to a Content-Waiver in order to negate OEM's exposure to content liability.**
 - Appendable DVD-R Masters
 - Appendable CD-R Masters
 - CD Masters that Exceed 74:00:00 play length or 640 Megabytes
- Note on return of master media: The customer forfeits the ability to make a claim against the integrity of the replicated media once a master has been returned (i.e. after a master is returned no claims against the content will be honored)
- Multiple Sessions on DVD Masters are Presently Not Allowed. Multiple sessions is an allowed specification for DVD-R type media; however, this specification does not apply to replicated DVD's. The DVD spec makes no provisions for multiple sessions for replicated DVD's and OEM cannot guarantee the integrity of the customer's content for this type of session until Pre-Mastering Software can properly identify Multiple Sessions

Premastering:

The function of the Pre-Mastering department is to identify formatting errors and determine their effect on the mastering process as well as their ability to correct such an error without compromising the content as well as verifying that master supplied content and the replicated disc content match bit to bit.

Formatting errors only address the ability to retrieve the data contained on any given disc and its adherence to all of the CD and DVD Book standards. OEM accepts no liability for the functionality of the content.

- Format errors that are correctable without exposing OEM to content liability will be corrected when the Selection is loaded for the Mastering Machine.
Masters that contain Format Errors that cannot be corrected will be returned to the customer. Masters with correctable format errors will be processed without further notification to the customer.
- **Acceptable Media Types for DVD (ROM and VIDEO) Titles are as follows:**
 - a.) DVD-5 Replica (No CSS)
 - b.) DVD-9 Replica (No CSS)
 - c.) Authoring DVD-R (No CSS)
 - d.) DVD-R (General Purpose) (No CSS)
 - e.) DVD+R (No CSS)
 - f.) DVD-RW (No CSS)
 - g.) DVD+RW (No CSS)
 - h.) Dual Layer DVD+/- R/RW
 - i.) DLT-Tape Type I (CSS Allowed)
 - j.) DLT-Tape Type II (CSS Allowed)

